

# Butman Methodist Camp & Retreat Center

## Application for Employment

Please Print Legibly

**We Are An Equal Opportunity Employer**

Last Name	First Name	Middle Initial	Social Security Number (optional)
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Address	City	State	Zip Code	Phone Number (     )
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Position or Type of Work Applying For	Rate or Salary Expected
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### General Information

Are you applying for Full Time , Part Time , or Temporary  work?

What days and hours are you available to work? \_\_\_\_\_

What date are you available to start work? \_\_\_\_\_ Are you willing to work evenings/weekends? Yes  No

Are you at least 18 years old? Yes  No  If not, please provide your date of birth? \_\_\_\_\_

If hired, can you verify that you have the legal right to work in the United States? Yes  No

How long have you lived at your current address? \_\_\_\_\_

Are you currently on layoff or subject to recall for another job? Yes  No

Have you ever served in the Armed Forces? Yes  No  If so, what branch? \_\_\_\_\_

Do any of your relatives work for Butman Camp? Yes  No  If so, who? \_\_\_\_\_

Have you applied for work at Butman Camp before? Yes  No  If so, when? \_\_\_\_\_

Have you ever worked for Butman Camp before? Yes  No  If so, when? \_\_\_\_\_

Do you have any special skills, training or experience which may help you qualify for employment? Yes  No

If so, please explain. \_\_\_\_\_

Do you have any certificates or licenses that may help you qualify for employment? Yes  No

If so, please list. \_\_\_\_\_

Have you ever been convicted of a crime or sentenced to deferred adjudication, not including minor traffic offenses? Yes  No

If so, please explain. (Note: Convictions will not necessarily disqualify you) \_\_\_\_\_

### Education Background

Type of School	Name and Address	Years Attended	Course or Major	Graduated
High School				Yes <input type="checkbox"/> No <input type="checkbox"/>
College				Yes <input type="checkbox"/> No <input type="checkbox"/>
Post Graduate				Yes <input type="checkbox"/> No <input type="checkbox"/>
Other				Yes <input type="checkbox"/> No <input type="checkbox"/>

**Employment Experience**

Please start with your most recent job and include all periods of employment, self-employment, job-related military service, and volunteer work.

Employer's Name/Address/Phone Start Pay Last Pay

From To Job Title Reason for Leaving

Describe the Work You Did

Employer's Name/Address/Phone Start Pay Last Pay

From To Job Title Reason for Leaving

Describe the Work You Did

Employer's Name/Address/Phone Start Pay Last Pay

From To Job Title Reason for Leaving

Describe the Work You Did

Employer's Name/Address/Phone Start Pay Last Pay

From To Job Title Reason for Leaving

Describe the Work You Did

May we contact the employers listed above? Yes  No

**Personal References**

Please do not list relatives or former employers.

Name and Occupation Years Known Address Phone

1.

2.

3.

**Certification and Acknowledgment**

I certify that the information provided herein is true and correct to the best of my knowledge. I understand that, if employed, falsified statements on this Application for Employment form will be considered grounds for termination.

I authorize Butman Methodist Camp to thoroughly investigate my work experience and any other matters related to my suitability for employment. I further authorize my former employers to disclose to Butman Methodist Camp any and all information they may have concerning my previous employment. In addition, I hereby release Butman Methodist Camp, my former employers, and all other persons from any and all claims, demands, or liabilities arising out of, or in any way related to, such disclosure.

I acknowledge that, prior to or during my employment, Butman Methodist Camp may require any legal testing and/or examination, including but not limited to, medical, physical, drug and/or alcohol, psychological, and skill and/or aptitude.

I also acknowledge that, if employed, both Butman Methodist Camp and I have the right to terminate the employment relationship at any time, with or without cause or advance notice. This employment at will relationship will remain in effect throughout my employment with Butman Methodist Camp and may not be modified by any oral or implied agreement.

Applicant's Signature Date

# Butman Methodist Camp & Retreat Center

158 CR 674, Merkel, TX 79536 (325)846-4212 Fax (325)846-3231

## Consent To Perform Annual Background

*Each applicant, staff member or volunteer who is to be screened must sign this authorization, waiver and indemnity form, giving approval for Butman Methodist Camp & Retreat Center and Protect My Ministry to perform an annual background check.*

Last Name		First Name	Middle Name
Maiden or other name(s) used in any and all other records of birth or records of residence		email address	
Current Address		Apartment or #	
City	State	Zip	
Date of Birth	Social Security Number	Gender	Race
Driver's License Number		State of Issue	

***\*If you have a temporary or educational residence, please include that address in addition to your permanent residence.***

I, \_\_\_\_\_, am an applicant/employee for employment/volunteer work with Butman Methodist Camp & Retreat Center and have been advised that as a part of the application process, Butman Camp conducts an annual criminal history background check and sex offender registration data base check. I give consent to Butman Camp the use of any information provided during the application process in performing these checks. Butman Camp has informed me that I have the right to review and challenge any negative information that would adversely impact a decision to offer employment/volunteerism. In addition, I have been informed that I will have a reasonable opportunity to clear up any mistaken information reported within a reasonable timeframe established within the sole discretion of Butman Camp. Under the Fair Credit Reporting Act, I have been advised that upon request I will be provided the name, address and telephone number of the reporting agency as well as the nature, substance and source of all information.

I hereby give my permission in exchange for good and valuable consideration, for Butman Methodist Camp & Retreat Center, owned by the Northwest Texas Conference of the United Methodist Church, to obtain information relating to any criminal history record through Protect My Ministry of Lutz, FL. The criminal history record, as received from the reporting agencies, may include arrest and conviction data as well as plea bargains and deferred adjudications and delinquent conduct committed as a juvenile. I understand that this information will be used, in part, to determine my eligibility for an employment/volunteer position with Butman Camp. I also understand that as long as I remain an employee or volunteer at Butman Camp, the criminal history records check may be repeated at any time

I, the undersigned, do, for myself, my heirs, executors and administrators, hereby remise, release and forever discharge and agree to indemnify Protect My Ministry and each of their officers, directors, employees and agents and hold them harmless from and against any and all causes of actions, suits, liabilities, costs, debts and sums of money, claims, and demands whatsoever. Including claims for the negligence, and/or strict liability of Protect My Ministry, and any and all related attorney's fees, court costs, and other expenses resulting from the investigation of my background in connection with my application to become or remain a volunteer and or a volunteer.

I hereby certify that all information provided in this consent form is true, correct and complete. If any information proves to be incorrect or incomplete, I understand that grounds for canceling of any and all offers of employment/volunteerism will exist and may be used at the discretion of Butman Methodist Camp.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Applicant (print name) \_\_\_\_\_

Applicant's signature \_\_\_\_\_

# Disqualifying Offenses

Youth camps shall not employ paid or unpaid staff members or volunteers at a youth camp, or permit any person to have unsupervised contact with campers other than their own children if the person has a misdemeanor or felony under Texas Penal Code for the following types of criminal convictions or deferred adjudications, (or any like offense under the law of another state or under federal law):

## **Title 5 (Offenses Against the person):**

Murder  
Capital murder  
Manslaughter  
Criminally Negligent Homicide  
Unlawful restraint  
Kidnapping  
Aggravated kidnapping  
Unlawful transport  
Trafficking of persons  
Continuous sexual abuse of young child or children  
Homosexual conduct  
Public lewdness  
Indecent exposure  
Indecency with a child  
Improper relationship between educator and student

Improper photography or visual recording  
Assault  
Sexual assault  
Aggravated sexual assault  
Injury to a child, elderly individual or disabled individual  
Abandoning or endangering child  
Deadly conduct  
Consent as defense to assaultive conduct  
Terroristic threat  
Aiding suicide  
Tampering with consumer product  
Leaving a child in a vehicle  
Harassment by persons in certain correctional facilities  
Harassment of public servant

## **Title 6 (Offenses against the Family):**

Bigamy  
Prohibited sexual conduct  
Interference with child custody  
Agreement to abduct from custody  
Enticing a child  
Criminal nonsupport  
Harboring runaway child

Violation of certain court orders of bond in a family violence case  
Violation of protective order preventing offense caused by bias or prejudice  
Sale or purchase of a child  
Advertising for placement of child  
Interference with rights of guardian of the person  
Continuous violence against the family

## **Title 7, Chapter 29 (Robbery)**

Robbery  
Aggravated robbery

## **Title 7, Chapter 43 (Public Indecency)**

Prostitution  
Promotion of prostitution  
Aggravated promotion of prostitution  
Compelling prostitution  
Obscene display or distribution  
Obscenity

Sale, distribution or display of harmful material to minor  
Sexual performance by a child  
Employment harmful to children  
Possession or promotion of child pornography

## **Title 9, Chapter 42, Section 42.072 (Disorderly Conduct & Related Offenses)**

Stalking

## **Title 4, Chapter 15, Section 15.031**

Criminal Solicitation of a minor

## **Title 8, Chapter 38, Section 38.38.17**

Failure to stop or report aggravated sexual assault of a child

Youth camps may preclude a person from being a paid or unpaid staff member or volunteer at a youth camp, or may preclude a person from having unsupervised contact with campers other than the person's own children, if the person has the following types of criminal convictions or deferred adjudications:

A misdemeanor or felony committed within the past ten years under §46.13 (Making a Firearm Accessible to a Child) or Chapter 49 (Intoxication and Alcoholic Beverage Offenses) of Title 10 of the Texas Penal Code, or any like offense under the law of another state or under federal law; or any other felony under the Texas Penal Code or any like offense under the law of another state or under federal law that the person committed within the past ten years.

*This list may not be all-inclusive. For a complete listing see Texas Penal Code.*